

SANGAMON COUNTY LEPC
3807 Ware Road, Springfield IL 62707
(217) 789-2280

AGENDA

February 8, 2001

8:30 AM

Office of the State Fire Marshal

1035 Stevenson Drive

Springfield, IL 62703

Meeting called to order by David Butt, Chairman

Acceptance of minutes from last meeting (12/7/2000)

Self introductions of LEPC members

Recognition of visitors

Old Business

Review of By-Laws

Recognition of elected Officers and appointed

Coordinators

Notifications to Community Emergency Coordinator

Verbal

Written follow-up

Report on first Facility Questionnaire

Reports of Working Groups

Subcommittee assignments

Other

New Business

Hazardous Materials Exercise (4/3/2001)

Winnebago County LEPC Conference (5/10&11/2001)

Notifications, incidents and filings since last meeting

Other

Next meeting: April 5, 2001

Motion to adjourn

MINUTES OF THE SANGAMON COUNTY LEPC MEETING - February 8, 2001

The meeting was called to order at 8:36 a.m. at the Office of the State Fire Marshal conference room, 1035 Stevenson Drive by David Butt, Chairman. Members present were: John Brennan, Memorial Medical Center; David Butt, Springfield/Sangamon County ESDA; Brian Churchill, St. John's Hospital; Ray Cooke, Springfield Department of Public Health; Kristen Edwards, Borden Chemicals and Plastics; Tom Fraase, Sangamon County Board; Bryon Honea, Illiopolis Police Department; Bill Russell, Sangamon County Rescue Squad. Also present were Dan Kraybill of State Emergency Response Commission (SERC) and Anne Dorman, Illinois Emergency Management Agency.

A motion was made by Ray Cooke, seconded by John Brennan to amend the minutes of the December 7, 2000, meeting to reflect the next meeting date of February 8, 2001, in place of February 9, 2001. The motion passed. A motion was made by Bryon Honea and seconded by Tom Fraase, to change the section on Old Business, paragraph 1, from September 20th to September 30th. The motion passed. A motion was made by Tom Fraase and seconded by John Brennan to approve the minutes as corrected. Motion passed unanimously.

Self introductions were made and visitors were recognized.

Old Business

1. A review of the by-laws was conducted. Particular attention was given to the ability to continue storing all records in the local ESDA office with Bill Russell as Information Coordinator. All verbal and follow-up written notices of hazardous releases go to the Community Emergency Coordinator (more on this below).

2. Officers were recognized.

3. Concern was voiced for after-hours communication with the ESDA office as the phone lines are directly transferred to the County Sheriff Department causing confusion as to how to respond to particular events, notably releases of hazardous substances. A procedure to get this notification to the Community Emergency Coordinator on a 24-hour basis must be established. David, Kristen and Matt will review the situation and make a recommendation to the Committee within 60 days. Industry has requirements for reporting a spill are "as soon as practically possible". All releases of a particular amount by substance are required.

4. An electronic form was supplied to Kristin for work on Borden's Facility Questionnaire and is being evaluated. It is hoped that when the final version has been completed and revised, it will be ready to use throughout the county and elsewhere.

5. The Chair reported on accomplishments of the 2 working groups. Neither Matt Helms nor Greg Bestudik nor Phil Chiles from the first responder working group were present. All were excused and at a breakfast with the Springfield mayor with the former 2 being finalists for the fire chief's position and the latter being on the selection committee. Bryon Honea inquired whether Illiopolis Fire Department had completed its first responder questionnaire. No such report was found.

6. The Chair asked the Committee members to review the duties of the Subcommittees and indicate at the next meeting to which Subcommittees they wish to be appointed.

New Business

1. A hazardous materials exercise will be conducted on April 3, 2001, at the Illinois State Fairgrounds. It will test elements of Sangamon County's emergency planning and our hospitals' planning. Both St. John's Hospital and Memorial Medical Center have obtained portable decontamination equipment. An exercise design meeting will be next Wednesday located in Conference Room F at St. John's Carol Jo Vecchie Center. The LEPC and SERC members are invited to be observers at the exercise.

2. Winnebago County LEPC is hosting its annual conference in Rockford on May 10 & 11. Conference fees are reimbursable by the SERC. A mailing will be sent out to all LEPC members on the SERC Master List.

3. No new incidents to report by the Chair. Sears Roebuck reported the closing of its National Tire and Battery facility in Springfield. Metal Décor submitted the Emergency Plan for its new facility. Tier II filings are due by March 1, 2001. To date, fourteen operators have reported. The Chair reported that records were found that CWLP had reported its chlorine storage in the early 1990's, but not since. They will be contacted if no filing is made this year.

4. A suggestion was made to send a letter from the Chair to those who have not attended a meeting to encourage active participation.

A motion was made by John Brennan and seconded by Byron Honea, to adjourn. The meeting adjourned at approximately 9:50 a.m.

Respectfully submitted by Ray Cooke, Secretary.